



STATE OF DELAWARE
Delaware Department of Education
Academic Support Team

May 11, 2020

ISSUED BY: Kim Klein
Director, Finance Office
302-735-4041

SUBJECT: **AWARD NOTICE**
CONTRACT NO. RFP 2020-06
DE ELA/Literacy & Mathematics High Quality Professional Learning

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KEY CONTRACT INFORMATION

1. CONTRACT PERIOD

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Each contractor's contract shall be valid from July 1, 2020 through June 30, 2021. Each contract may be renewed for four (4) one (1) year periods through negotiation between the contractor and Delaware Department of Education. Negotiation may be initiated no later than ninety (90) days prior to the termination of the current agreement.

2. VENDOR

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Part 1: Professional Learning on the Science of Reading

Vendor Name	Address	Primary Contact Name	Phone	Email	FSF Number
Back to Basics Learning Dynamics	6 Stone Hill Road Wilmington, DE 19803	Juli Bennett	302-594-0754	Juli@backtobasicslearning.com	0000427441
Neuhaus Education Center	4433 Bissonnet Bellaire, TX 77401	Sarah Hengstenberg	713-664-7676	neuhausrfp@neuhaus.org	0000033743
Public Consulting Group	148 State Street, 10 th Floor Boston, MA 02109	Erin MacIntire	603-957-5222	emacintire@pcgus.com	0000000867
Reading Assist Institute	100 West 10 th Street Wilmington, DE 19801	Caroline O'Neal	302-425-4080	coneal@readingassist.org	0000026773
School Kit	1330 Otis Place NW, Suite 2 Washington, DC 20010	Ethan Mitnick	610-858-1546	ethan@schoolkitgroup.com	0000327091
Teaching Lab	PO Box 73008 Washington, DC 20056	Sarah Johnson	978-505-8947	sarah.johnson@teachinglab.org	0000491048
TNTP	500 Seventh Ave., 8 th Floor New York, NY 10018	Regan Kelly	718-233-2800	regan.kelly@tntp.org	0000101021
University of Delaware	210 Hullihen Hall Newark, DE 19716-1551	Allison Lutz	302-831-3634	amlutz@udel.edu	0000000033

Part 2: Facilitation of ELA & Mathematics Content Leader Modules

Vendor Name	Address	Primary Contact Name	Phone	Email	FSF Number
Teaching Lab	PO Box 73008 Washington, DC 20056	Sarah Johnson	978-505-8947	sarah.johnson@teachinglab.org	0000491048
TNTP	500 Seventh Avenue, 8 th Floor New York, NY 10018	Regan Kelly	718-233-2800	regan.kelly@tntp.org	0000101021
University of Delaware	210 Hulliher Hall Newark, DE 19716-1551	Allison Lutz	302-831-3634	amlutz@udel.edu	0000000033
WestEd	730 Harrison Street San Francisco, CA 94107	Lauren Wrotniak	415-615-3136	contracts@wested.org	0000181998

Part 3 Component A: Support to Adopt HQIM Aligned to a Strong Instructional Vision

Vendor Name	Address	Primary Contact Name	Phone	Email	FSF Number
The Achievement Network (Anet)	One Beacon St, 2 nd Floor Boston, MA 02108	Carter Romansky	504-377-6820	cromansky@achievementnetwork.org	0000006764
Leading Educators	1824 Oretha Castle Haley Blvd. New Orleans, LA 70113	Chong-Hao Fu	504-300-9010	CFU@LeadingEducators.org	0000550725
Public Consulting Group	148 State Street, 10 th Floor Boston, MA 02109	Erin MacIntire	603-957-5222	emacintire@pcgus.com	0000000867
School Kit	1330 Otis Place NW, Suite 2 Washington, DC 20010	Ethan Mitnick	610-858-1546	ethan@schoolkitgroup.com	0000327091
Teaching Lab	PO Box 73008 Washington, DC 20056	Sarah Johnson	978-505-8947	sarah.johnson@teachinglab.org	0000491048
TNTP	500 Seventh Avenue, 8 th Floor New York, NY 10018	Regan Kelly	718-233-2800	regan.kelly@tntp.org	0000101021

Part 3 Component B: Systems-Level Support to Launch HQIM

Vendor Name	Address	Primary Contact Name	Phone	Email	FSF Number
The Achievement Network (Anet)	One Beacon St, 2 nd Floor Boston, MA 02108	Carter Romansky	504-377-6820	cromansky@achievementnetwork.org	0000006764
American Reading Company	201 South Gulph Road King of Prussia, PA 19406	Rod Pavao	866-810-2665	rod.pavao@americanreading.com	0000047386
Leading Educators	1824 Oretha Castle Haley Blvd. New Orleans, LA 70113	Chong-Hao Fu	504-300-9010	CFU@LeadingEducators.org	0000550725
New Teacher Center	1205 Pacific Avenue, Suite 301 Santa Cruz, CA 95060	Nichole Cooley	901-592-7949	rfp@newteachercenter.org	0000043560
Public Consulting Group	148 State Street, 10 th Floor Boston, MA 02109	Erin MacIntire	603-957-5222	emacintire@pcqus.com	0000000867
School Kit	1330 Otis Place NW, Suite 2 Washington, DC 20010	Ethan Mitnick	610-858-1546	ethan@schoolkitgroup.com	0000327091
Teaching Lab	PO Box 73008 Washington, DC 20056	Sarah Johnson	978-505-8947	sarah.johnson@teachinglab.org	0000491048
TNTP	500 Seventh Avenue, 8 th Floor New York, NY 10018	Regan Kelly	718-233-2800	regan.kelly@tntp.org	0000101021
WestEd	730 Harrison Street San Francisco, CA 94107	Lauren Wrotniak	415-615-3136	contracts@wested.org	0000181998

Part 3 Component C: Initial PL for Teachers & Leaders

Vendor Name	Address	Primary Contact Name	Phone	Email	FSF Number
The Achievement Network (Anet)	One Beacon St, 2 nd Floor Boston, MA 02108	Carter Romansky	504-377-6820	cromansky@achievementnetwork.org	0000006764

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American Reading Company	201 South Gulph Road, King of Prussia, PA 19406	Rod Pavao	866-810-2665	rod.pavao@americanreading.com	0000047386
Vendor Name	Address	Primary Contact Name	Phone	Email	FSF Number
Leading Educators	1824 Oretha Castle Haley Blvd. New Orleans, LA 70113	Chong-Hao Fu	504-300-9010	CFU@LeadingEducators.org	0000550725
New Teacher Center	1205 Pacific Avenue, Suite 301 Santa Cruz, CA 95060	Nichole Cooley	901-592-7949	rft@newteachercenter.org	0000043560
School Kit	1330 Otis Place NW, Suite 2 Washington, DC 20010	Ethan Mitnick	610-858-1546	ethan@schoolkitgroup.com	0000327091
Teaching Lab	PO Box 73008 Washington, DC 20056	Sarah Johnson	978-505-8947	sarah.johnson@teachinglab.org	0000491048
TNTP	500 Seventh Avenue, 8 th Floor New York, NY 10018	Regan Kelly	718-233-2800	regan.kelly@tntp.org	0000101021
University of Delaware	210 Hullihen Hall Newark, DE 19716-1551	Allison Lutz	302-831-3634	amlutz@udel.edu	0000000033

Part 3 Component D: Ongoing PL for Teachers & Leaders

Vendor Name	Address	Primary Contact Name	Phone	Email	FSF Number
The Achievement Network (Anet)	One Beacon St, 2 nd Floor Boston, MA 02108	Carter Romansky	504-377-6820	cromansky@achievementnetwork.org	0000006764
American Reading Company	201 South Gulph Road King of Prussia, PA 19406	Rod Pavao	866-810-2665	rod.pavao@americanreading.com	0000047386
Delaware Mathematics Coalition	1200 North DuPont Highway Dover, DE 19901	Jamila Riser	302-228-1446	jgriser@gmail.com	0000027988
Leading Educators	1824 Oretha Castle Haley Blvd. New Orleans, LA 70113	Chong-Hao Fu	504-300-9010	CFU@LeadingEducators.org	0000550725

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School Kit	1330 Otis Place NW, Suite 2 Washington, DC 20010	Ethan Mitnick	610-858-1546	ethan@schoolkitgroup.com	0000327091
Vendor Name	Address	Primary Contact Name	Phone	Email	FSF Number
Teaching Lab	PO Box 73008 Washington, DC 20056	Sarah Johnson	978-505-8947	sarah.johnson@teachinglab.org	0000491048
TNTP	500 Seventh Avenue, 8 th Floor New York, NY 10018	Regan Kelly	718-233-2800	regan.kelly@tntp.org	0000101021
University of Delaware	210 Hullihen Hall Newark, DE 19716-1551	Allison Lutz	302-831-3634	amlutz@udel.edu	0000000033

3. PRICING

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Prices quoted within each vendor proposal will remain firm for the term of the contract year.

ADDITIONAL TERMS AND CONDITIONS

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4. BILLING

The successful vendor is required to **"Bill as Shipped" to the respective ordering agency(s).** Ordering agencies shall provide at a minimum the contract number, ship to and bill to address, contract name and phone number.

5. PAYMENT

The Department of Education will authorize and process for payment each invoice within thirty (30) days after the date of receipt. The contractor or vendor must accept full payment by procurement (credit) card and/or conventional check and/or other electronic means at the State's option, without imposing any additional fees, costs or conditions.

6. PURCHASE ORDERS

Agencies that are part of the First State Financial (FSF) system are required to identify the contract number DOE RFP 2020-06 on all Purchase Orders (P.O.) and shall complete the same when entering P.O. information in the state's financial reporting system.

7. REQUIREMENTS

For a complete list of contract specifications please refer to the original bid solicitation document(s).

8. HOLD HARMLESS

The contractor agrees that it shall indemnify and hold the State of Delaware and all its agencies harmless from and against any and all claims for injury, loss of life, or damage to or loss of use of property caused or alleged to be caused, by acts or omissions of the contractor, its employees, and invitees on or about the premises and which arise out of the contractor's performance, or failure to perform as specified in the Agreement.

9. NON-PERFORMANCE

In the event the contractor does not fulfill its obligations under the terms and conditions of this contract, the ordering agency may purchase equivalent product on the open market. Any difference in cost between the contract prices herein and the price of open market product shall be the responsibility of the contractor. Under no circumstances shall monies be due the contractor in the event open market products can be obtained below contract cost. Any monies charged to the contractor may be deducted from an open invoice.

10. FORCE MAJEURE

Neither the contractor nor the ordering agency shall be held liable for non-performance under the terms and conditions of this contract due, but not limited to, government restriction, strike, flood, fire, or unforeseen catastrophe beyond either party's control. Each party shall notify the other in writing of any situation that may prevent performance under the terms and conditions of this contract.

11. AGENCY'S RESPONSIBILITIES

The Agency shall:

- a. Examine and review in detail all letters, reports, drawings and other documents presented by the Contractor to the Agency and render to the Contractor in writing, findings and decisions pertaining thereto within a reasonable time so as not to delay the services of Contractor.
- b. Give prompt written notice to the Contractor whenever the Agency observes or otherwise becomes aware of any development that affects the scope or timing of the Contractor's services.
- c. When an ordering agency first experiences a relatively minor problem or difficulty with a vendor, the agency will contact the vendor directly and attempt to informally resolve the problem. This includes failure to perform by the date specified and any unacceptable difference(s) between the purchase order and the merchandise received. Ordering agencies should stress to vendors that they should expedite correction of the differences because failure to reply may result in an unfavorable rating in the execution of the awarded contract.
- d. The state has several remedies available to resolve non-performance issues with the contractor. The Agency should refer to the Contract Terms and Conditions to view these remedies. When a default occurs, the Agency should first review the contract to confirm that the issue is a part of the contract. If the issue is not covered by the contract, the state cannot expect the contractor to perform outside the agreement. If the issue is a part of the contract, the Agency or GSS - Contracting must then contact the contractor, discuss the reasons surrounding the default and establish a date when the contractor will resolve the non-performance issue.
- e. If there is a performance deficiency, a Corrective Action Report (CAR) may be used. Complete this form to report concerns with vendors or commodities. Be sure to furnish as much detail as possible. <http://gss.omb.delaware.gov/divisionwide/forms.shtml>.